

YELLOW SPRINGS
Street Fair
June 13, 2009 9:00 am – 5:00 pm

Vendor Information

GENERAL INFORMATION: Vendor booths will be located as follows: Arts, Crafts & Information on Xenia Ave. and Corry St; Food on Walnut St.; Specialty Arts on Short St. The Beer Garden & Music Festival will be in front of the Bryan Center. If your booth space from last year is not available, we will do our best to accommodate your request for a new location.

FEES: The vendor fee structure differentiates between local and non-local vendors. To be considered a local vendor, you MUST have a local physical business or resident address; a post office box does not qualify. If you are a local resident representing a group with an out of town location, you will not qualify for local rates. The reduced non-profit rate is for one booth only. The \$10 Chamber discount is for one booth for Yellow Springs Chamber Members only. Checks will be deposited upon acceptance of the application. For insufficient fund checks, payment, including a \$25 fee, must be made in cash within 3 days of notification to maintain vendor space.

Food Vendor Fees: General Fee ...\$25; required for all food vendors for clean-up & trash collection.

Water ...\$25; **Electrical** ...\$25. There is a limited quantity of water & electric available to food vendors only.

VENDOR BOOTH SIZE: 10' long x 10' deep. Your booth will be assigned by the Chamber. Vendors must provide their own canopy, tables, chairs, etc. All canopies must be fire retardant and secured to withstand heavy winds. Booths on Xenia Ave. are double row back-to-back but on all other streets are single row.

SET-UP: 7 a.m. – 8:45 a.m. You MUST empty your car and park it before you begin to set-up. Cars must be off the street by 8:45 a.m. Spaces not occupied by 8:30 a.m. will be considered 'no-show' and reassigned.

TAKE-DOWN: 5 – 6:00 p.m. **Selling stops at 5 p.m. Streets must be cleared by 6:30 p.m. There are no exceptions to this rule.** Violators may be barred from participation in future fairs.

DEADLINE FOR NON-LOCAL APPLICATIONS: Completed applications with payment should be received in the Chamber office by **April 3**. Notice of acceptance will be mailed by **April 14**. If you do NOT get a space, your check will be returned. Applications will be accepted beyond that time for cancellations and unfilled spaces.

FOOD VENDORS: Food vendors must check with the **Greene County Combined Health District**, 360 Wilson Drive, Xenia, OH 45385 (937-374-5600) for food handling and license requirements. Health Department inspects day of event. Food vendors must provide a **Certificate of Liability Insurance** with their application. Food vendors using charcoal must have fire extinguishers. Generators may be used; please indicate on application. Electric is limited; 120-volt plug in hookups only; 20 amps maximum per hookup. You are required to provide your own U.L. Certified 10 or 12 ga. wire extension cords. We prohibit 220-volt or hard-wired connections. Please indicate the number of outlets you require as you will only have access to that amount. Electric hook up fee is \$25; use of over 2 outlets will require an additional charge of \$10/outlet. Water hook ups are available on a limited basis; hook up fee is \$25; provide your own hoses.

COTTAGE FOOD PRODUCTION: Food items produced in a person's home must be labeled according to Greene County Health Department regulations. Regulations will be included with your acceptance if indicated on the application.

PROHIBITED: The sale of guns, knives, water pistols, snappers, caps, explosives, or weapons of any type is not permitted at Street Fair; violations of the rule may result in removal from the event. No tobacco products, drug-related items or Silly String may be sold. No selling from vans or trailers except for food vendors. **Walking Vendors are permitted** with a permit, issued by the Chamber of Commerce on the day of the event for a cost of \$10.

CANCELLATIONS: Booths cancelled by May 19 qualify for refund of booth fee, minus \$25 processing charge. Booths cancelled later than this date do NOT qualify for a refund, under any circumstances.

NO RAIN DATE: Street Fair will go on unless there is a public safety issue; participation is choice of vendor.

Consider Joining the Yellow Springs Chamber of Commerce

Membership provides discounts and preferred registration for Street Fair. Low cost plans for Health, Dental, and Vision Care, Prescriptions, Worker's Compensation and other business expenses are available at low membership rates.


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chamberofcommerce

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