

Type of Project	Step 1 – YS Zoning Department	Step 2 – YS Utility Department	Step 3 – YS Finance Department	Step 4 – Greene Cty. Building Regulation	Step 5 – Greene Cty. Combined Health District
NEW BUSINESS in an existing building	Zoning Permit even with no use change	Utility Service Setup	Business Withholding Questionnaire	Certificate of Occupancy	Plumbing, Food Sales, Tattoo/Piercing Operation, Commercial Pools/Spas
EXTERIOR RENOVATION of an existing building (non-structural)	None	None	None	Building Permit	Plumbing, Food Sales, Tattoo/Piercing Operation, Commercial Pools/Spas
INTERIOR RENOVATION in an existing building	Zoning Permit	None	None	Building Permit	Food Sales
NEW CONSTRUCTION of any structure including accessory	Zoning Permit Working in ROW Permit	Utility Service Setup	Business Withholding Questionnaire	Building Permit Certificate of Occupancy	Plumbing, Food Sales, Tattoo/Piercing Operation, Commercial Pools/Spas
EXPANSION of an existing building	Zoning Permit Working in ROW Permit	Right of way permit for curbs, sidewalks, drive	None	Building Permit Certificate of Occupancy	Plumbing, Food Sales, Tattoo/Piercing Operation, Commercial Pools/Spas
CONSTRUCTION or EXPANSION of a new fence or parking lot	Zoning Permit Working in ROW Permit	None	None	None	None
SIGNS: new or alteration of existing or temporary sign	Zoning Permit	None	None	Building Permit	None